

University of Georgia Foundation University of Georgia Athens, Georgia 30602

Phone: 706/542-6677 | Toll-free: 888/268-5442

Send completed forms to

UGAFBUSINESS@UGA.EDU

Cash & Expense Transfer Requests

Date:	Department Number:				
Department Name:					_
Transfer from (Debit) the follow					
Account Name		Department Number	Account Number	Object (Foundation use only)	Amount
Transfer to (Credit) the following UGA Foundation accounts:				Total	
Account Name		Department Number	Account Number	Object (Foundation use only)	Amount
				Total	
Increase budget within schola	rship un	iverse.			
Business Purpose:					
Send Email Confirmation: yes	s no	Contact Ei	mail:		
•		Contact E	 mail:		
Submitted by:			Phone:		
Signature Authority Approval: _		Date:			