



## UGA PARENTS LEADERSHIP COUNCIL

The Parents Leadership Council (PLC) strives to enrich the college experience for undergraduate students at UGA. In an effort to assist with funding challenges or opportunities for schools/colleges, departments, divisions and student organizations at the University of Georgia, the PLC created the Grants Program. Last year, the Parents Leadership Grant Fund awarded \$1.1 million to 137 organizations.

If you have questions about the grant process, please contact the Office of Parent Giving at [parents@uga.edu](mailto:parents@uga.edu).

- Applications will only be accepted from UGA schools, colleges, units, departments, divisions or recognized student organizations registered with Student Activities and Involvement who demonstrate a direct and positive impact on student life at UGA.
- All applicants must ensure that their funding requests are supported by their Dean/Director/Faculty Advisor.
- All grant applicants should thoroughly complete application forms provided by the Parents Leadership Council and should be prepared to provide additional information on their project to the Parents Leadership Council if deemed necessary.
- All applicants must supply financial information in order to receive their grant award. Any application submitted without this information will not be considered for funding. Please provide either:
  - A **Foundation Account Number**, which will allow us to conduct a funds transfer. Foundation account numbers are 7 digit numbers that begin with a 7, 8, or 9 (**preferred method**).
  - A **Chartstring number**, which will allow us to write a check for your organization. Your Chartstring number should contain the following information: Department ID, Fund Code (20400 or 60000), Detail Code (deposits), Account Code (revenue).
    - **Fund Code 60000**: This code applies to student groups whose accounts are managed by the Dean of Students Business Office. Using this code, a check will be made out to UGA and sent to the Business Office to be deposited into your account.
    - **Fund Code 20400**: This code applies to university departments who have a restricted, non-sponsored Chartstring account with the UGA Bursar's Office. The check will be made out to UGA and mailed directly to your department.
- Checks cannot be deposited to bank accounts outside of UGA.
- If you are in the process of setting up a UGA Foundation fund account or Chartstring, please email [parents@uga.edu](mailto:parents@uga.edu) before the deadline.
- In most cases, the PLC **will not** fund new endowments. Organizations are encouraged to apply for funds that can be used immediately (in the next academic year).
- Recipients are asked to include the UGA Parents Leadership Council logo on promotional materials, advertisements, or websites, if possible.
- Applications for grant monies to fund the purchase of promotional items (t-shirts, cups, pens, etc.), group transportation, and other non-essential "wish list" items are discouraged, except where the item in question is a vital and demonstrated function of the program (i.e. t-shirt is the actual uniform for a group). Grant awards may also not be used to fund new endowments, assistantships, or employee salaries.
- Grant Applications will be reviewed by the PLC Grants Committee in February 2024, and you will be notified of your award in March 2024. Funds should be disbursed in April 2024, though it is expected that your funds will be spent in the 2024-2025 school year.
- If you received grant funding from the PLC last year, **you are required** to provide a summary of how funds were spent in the application below. Feel free to send us any thank you notes you may have for the Parents Leadership Council.

**THE ABSOLUTE DEADLINE TO SUBMIT APPLICATIONS IS: FRIDAY, NOVEMBER 17, 2023, 5 P.M.  
NO PROPOSALS WILL BE ACCEPTED AFTER THIS DATE AND TIME.**



# 2024-2025 GRANT APPLICATION

Please note all **REQUIRED** information must be submitted by November 17th to be considered for 2024-2025 Grant Funding.

If you have questions, please reach out to [parents@uga.edu](mailto:parents@uga.edu).

Project / Program Title: \_\_\_\_\_

School / College or Organization: \_\_\_\_\_

Contact Person(s): (Please list any additional contacts at the bottom of this page)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

If Student Organization, are you currently registered with the Center for Student Activities and Involvement?

Yes  No

If UGA Faculty/Staff, is this grant request a funding priority supported by the Dean or Academic Unit Director?

Yes  No  Please list approving Dean/Director **(REQUIRED)**: \_\_\_\_\_

Amount Requested: \_\_\_\_\_

Estimated # of UGA Students Served: \_\_\_\_\_

% of Total Budget \_\_\_\_\_

Please provide one of the following **(REQUIRED)**:

Foundation Account Number (used for fund transfer): \_\_\_\_\_

UGA Chartstring Number (to receive a check): \_\_\_\_\_

*Applications that do not provide a Foundation Account Number or UGA Chartstring will **NOT** be considered for Grant Funding.*

*If creating a new fund reach out to [parents@uga.edu](mailto:parents@uga.edu).*



# 2024-2025 GRANT APPLICATION

Project Description - Include Program Goals & Objectives (200 words or less):

Why are PLC grant funds needed for undergraduate students? (200 words or less):

PROPOSED PROGRAM BUDGET DETAIL (REQUIRED)			
BUDGET ITEMS	FUNDS REQUESTED \$	OTHER FUNDING \$	TOTAL FUNDING \$
<b>TOTALS</b>	<b>PLC REQUEST \$</b>	<b>OTHER TOTAL \$</b>	<b>TOTAL BUDGET \$</b>



# 2024-2025 GRANT APPLICATION

\* If received prior funding, please include the dates, amounts, and a summary of how the grant monies were used and the specific impact this funding had on your program. (200 words or less)

*PRIOR FUNDING - LAST 5 YEARS *		
YEAR	AMOUNT REQUESTED	AMOUNT AWARDED BY PLC

**PLEASE SUBMIT YOUR COMPLETED APPLICATION TO PARENTS@UGA.EDU**

If you have received past grant funding, please submit up to 3 examples (surveys, high-resolution pictures, or quotes) attached to your application to [parents@uga.edu](mailto:parents@uga.edu). At least one example must be submitted with an application.