



# Know Before You Go



Here are answers to frequently asked questions about what to expect from the UGA Development & Alumni Relations interview process.

## Interview Format

A typical Development and Alumni Relations (DAR) interview consists of two steps – an initial screening interview and a final round. Along the way you will usually meet with Talent Management team members who would be your potential co-workers, and members of our senior leadership team. Most interviews will emphasize behavioral interview techniques that seek to explore your qualifications through specific examples of past work experiences. While this general format is typical, please be aware that every interview process is unique to the position that is being filled.

## Questions, Concerns and Expenses

If at any time you have questions or concerns about your interview process, please contact Andrew Crain in DAR Talent Management at (706) 542-0791 or [acrain@uga.edu](mailto:acrain@uga.edu). For candidates traveling long distances, or requiring overnight stays, the Talent Management team will also coordinate the travel reimbursement process.

## Parking and Logistics

Most interviews take place in Milledge Centre (394 S. Milledge Avenue), and free parking is located behind our facility. Candidates are encouraged to enter through the main entrance and speak with the receptionist upon arrival. In most cases, you will be greeted shortly thereafter by a member of our Talent Management team and escorted to your interview location.

For interviews located elsewhere on the UGA campus, please consult the schedule and logistics information sent to you by the DAR Talent Management.





## Explore Athens

We encourage you to see more of the campus and community while you are here. Below are our recommendations of places to visit (and eat) during your visit:

- Take a walk on UGA's beautiful historic North Campus – be sure to visit the Arch!
- Eat at the Last Resort Grill, a southern staple and popular destination for casual business meetings.
- Grab coffee at Walker's, a popular student hangout with a great location for people-watching.
- Check out Condor Chocolates, located in Athens' Five Points neighborhood and close to a variety of shops and restaurants.
- Drive or walk through the Boulevard district, where you can grab a meal at Heirloom Café or Automatic Pizza.
- Visit Sanford Stadium in the heart of UGA's campus, located close to the UGA Bookstore and the Tate Student Center.

## Learn More About Athens

- **Athens CVB** [visitathensga.com](http://visitathensga.com)
- **UGA Master Calendar** [calendar.uga.edu](http://calendar.uga.edu)
- **Flagpole** [flagpole.com/events](http://flagpole.com/events)
- **The Classic Center** [classiccenter.com](http://classiccenter.com)
- **UGA Performing Arts Center** [pac.uga.edu](http://pac.uga.edu)

