



# 2019 - 2020 Grant Guidelines

The absolute deadline to submit applications is: Monday, November 12, 2018, 5 p.m.  
**NO PROPOSALS WILL BE ACCEPTED AFTER THIS DATE AND TIME.**

1. Applications will only be accepted from UGA schools, colleges, units, departments, divisions or recognized student organizations registered with the UGA Center for Student Activities and Involvement.
2. Funded programs will demonstrate a direct and positive impact on student life at the University of Georgia.
3. All grant applicants should thoroughly complete application forms provided by the Parents Leadership Council and should be prepared to provide additional information on their project to the Parents Leadership Council if deemed necessary.
4. Completed applications must be saved and emailed as an attachment to [annagray@uga.edu](mailto:annagray@uga.edu). All information must be typed within provided spaces on the application.”
5. A Parents Leadership Council representative will chair the grant application and review process, will serve on the grant application review committee and will oversee grant recipient reporting during the post-grant period. All interested members of the Parents Council are welcome to participate in the review process.
6. Grant recipients will be notified of the amount of the grant awarded following the Parents Leadership Council Grant Committee spring meeting. Grant recipients are responsible for providing the UGA Foundation account number into which the funds should be transferred or UGA state account to receive a check within 30 days of notification of the grant award.
7. Any UGA department, school, college, unit or registered student organization must be able to supply either a UGA Foundation account for fund transfer or UGA state account to receive a check if awarded a grant.
8. Recipients are asked to include the updated UGA Parents Leadership Council logo on promotional materials, advertisements, or websites, if possible.
9. Applications for grant monies to fund the purchase of promotional items (t-shirts, cups, pens, etc.) are discouraged except where the item in question is a vital and demonstrated function of the program (i.e.; t-shirt is actual uniform for a large group).
10. A list of grants made by the Parent and Leadership Giving team will be available on the UGA website and upon request to Anna Gray, UGA Parent and Leadership Giving, (706)542-8147, [annagray@uga.edu](mailto:annagray@uga.edu).

If you have questions about the grant process, please contact Anna Gray at 706-542-8147 or [annagray@uga.edu](mailto:annagray@uga.edu).



Contact Person(s): *(Please list any additional contacts at the bottom of this page)*

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

If Student Organization, are you currently registered with the Center for Student Activities and Involvement?

Yes       No

## UGA Parents Leadership Council

The UGA Parents Leadership Council (PLC) strives to enrich the college experience for both parents and their students. In an effort to assist with funding challenges or opportunities for schools/colleges, departments, divisions and undergraduate students at the University of Georgia, the PLC created the Grants program. In 2018, the Parents Council Grant Fund awarded 53 grants totaling over \$350,000.

Project / Program Title: \_\_\_\_\_

School / College or Organization: \_\_\_\_\_

Please provide one of the following:

Foundation Account Number (used for fund transfer) \_\_\_\_\_

State Account Number (to receive a check) \_\_\_\_\_

Project Description - Include Program Goals & Objectives (200 words or less):

Undergraduate Student Need(s) Addressed (200 words or less):

Why are PLC Grant funds needed?

Amount Requested: \_\_\_\_\_

Estimated # of UGA Students Served: \_\_\_\_\_

% of Total Budget: \_\_\_\_\_

PRIOR FUNDING - LAST 5 YEARS *		
YEAR	AMT. REQUESTED \$	PLC GRANT AMT. \$

\* If received prior funding, please include the dates, amounts, and a summary of how the grant monies were used and the specific impact this funding had on your program. (200 words or less)

*OPTIONAL: send up to 3 examples of past grant funding impact (surveys, high-resolution pictures, or quotes) to [annagrady@uga.edu](mailto:annagrady@uga.edu)*

<b>PROPOSED PROGRAM BUDGET DETAIL</b>			
<b>BUDGET ITEMS</b>	<b>FUNDS REQUESTED \$</b>	<b>OTHER FUNDING \$</b>	<b>TOTAL FUNDING \$</b>
<b>TOTALS</b>	<b>PLC REQUEST \$</b>	<b>OTHER TOTAL \$</b>	<b>TOTAL BUDGET \$</b>

**PLEASE SUBMIT YOUR APPLICATION BY EMAILING  
THE COMPLETED APPLICATION TO [ANNAGRAY@UGA.EDU](mailto:ANNAGRAY@UGA.EDU).**